

Franklin County Electoral Board

June 8, 2022

DRAFT Minutes

Donna Cosmato called the meeting of the Electoral Board to order at 9:31 a.m. on June 8, 2022. Present were Electoral Board members: Kay Saleeby, Jody Brown, Donna Cosmato; the Director of Elections, Kay Chitwood; and visitors: Pearline Boyce and Mike Waldman.

Brown moved to approve the minutes from the April 13, 2022, meeting. Saleeby seconded the motion that then passed unanimously.

Cosmato introduced S. Mike Waldman, the former VEBA Southern District Director and opened a discussion about a general plan for using the time for the Southern District meeting on August 27, 2022, at the Bedford Welcome Center from 10:00 am to 2:00 pm. Chitwood thanked Waldman for his work in VEBA. After the discussion ended, Cosmato thanked Waldman for helping to plan the August meeting.

Cosmato asked Brown to explain her suggestion for training. Brown suggested that we change the training for how to open and close the election equipment that we use at every election. Instead of reviewing the process for setting up and taking down ImageCast Evolution tabulator and the ePollTab Electronic Pollbook Systems as part of the general training sessions, we should consider having two training sessions for each Officer of Election. The current Officers of Election who are confident about how to open and close the ImageCast Evolution tabulator do not need to be re-trained, but all the new Officers of Elections do need to understand this process. All Officers of Election need to have training on the ePollTab Electronic Pollbook System (our EPBs) because the system has been used only once and has changed some of its features. Once an Officer of Elections has completed both training sessions, they will not be required to repeat the training for three years. The general training should continue reminding how to use both machines and how to respond to voters who question whether either machine is vulnerable to being hacked. So that we can decide about this potential change, Board members will consider the benefits and possible detriments of making such a change. Chitwood will determine whether the budget can fund this additional training.

Chitwood reported on several topics: the part-time Assistant Registrar, Brenda Walker, is now the full-time Assistant Registrar, II (full-time) Chitwood has started the process to hire an Assistant Registrar, I (full-time); Chitwood is working with John Harrison, the Director of the Information Technology (IT) Department of Franklin County to prepare the Plan of Actions and Milestones (POA&M) that will be due at the end of June; Franklin County has found convenient space to allow us to store our equipment and other materials more effectively.

The Electoral Board identified June 27, 2022, at 2:00 as its next regular meeting.

At 10:35 am, Brown moved to go into closed session in accordance with VA Code 2.2-3705.1 to discuss Voting Equipment Security and Personnel. Saleeby seconded the motion that was passed unanimously.

At 12:50 a.m., Cosmato announced that the Electoral Board had returned to open session. Saleeby moved that the Board discussed only Voting Equipment Security and Personnel while in Closed Session. Brown seconded the motion. Cosmato held a recorded vote to certify the motion: Saleeby, aye; Brown, aye; and Cosmato, aye.

There being no further business, Cosmato adjourned the meeting at 12:55 a.m.

Respectfully submitted,

Jody D. Brown
Electoral Board, Secretary