

Franklin County Electoral Board

July 14, 2022

DRAFT Minutes

Donna Cosmato called the meeting of the Electoral Board to order at 2:10 p.m. on July 14, 2022. Present were Electoral Board members: Kay Saleeby, Jody Brown, Donna Cosmato; and the Director of Elections, Kay Chitwood.

Saleeby moved to approve the minutes from the June 27, 2022, meeting. Brown seconded the motion that, then, passed unanimously.

Cosmato and Chitwood are getting menus for South District Regional Meeting on August 27, 2022. Cosmato will add a presentation on the risk limiting audit of 2021 that Brown will provide and will get the agenda out as soon as practical. No action was necessary.

Brown explained that Saleeby and she have made the ImageCast Evolution Machine training notes. Chitwood will schedule three training sessions (2:30 p.m. to 3:30 p.m., 4:00 p.m. to 5:00 p.m., and 6:00 p.m. to 7:00 p.m.) on August 15 at the Franklin Center for Advanced Learning and Enterprise primarily for new Officers of Election.

Brown moved that we consider developing a Citizen Comment Policy; Saleeby seconded the motion. Cosmato opened the floor for discussion. The Board agreed to table the concept until all the Board members could bring drafts of their suggestions to the idea.

The Electoral Board and Chitwood discussed the ways that the five sections of the Wednesday, July 13, 2022, Webinar would influence our training and procedures.

At 3:25 p.m., Brown moved that the Electoral Board go into Closed Session as described in § 2.2-3711, which designates closed meetings authorized for certain limited purposes that include evaluation of performance of departments as one of several purposes. Saleeby seconded the motion that passed unanimously.

At 4:35 p.m., Cosmato announced that the Electoral Board was back in public session. Saleeby moved that while in Closed Session as described in § 2.2-3711, the Electoral Board discussed only evaluation of performance of the Electoral Board and the Registrar's Office.

The next Electoral Board meeting will be at the Registrar's request when one is necessary.

There being no further business, Cosmato adjourned the meeting at 4:40 p.m.

Respectfully submitted,

Jody D. Brown

Electoral Board, Secretary